THE BHARAT SCOUTS & GUIDES, NATIONAL HEADQUARTERS, LAKSHMI MAZUMDAR
BHAWAN, 16, M. G. MARG, I. P. ESTATE, NEW DELHI -110002.

NOTICE

REF. NO. D-3-1/ 4160/2016 DATED: 26/09/2016

To
All the Members of the National Council
The Bharat Scouts & Guides
INDIAN UNION

Sir/ Madam,

Notice is hereby given that the Sixty sixth Ordinary Annual General Meeting of the National Council of the Bharat Scouts & Guides will be held at the National Headquarters, Lakshmi Mazumdar Bhawan, 16, Mahatma Gandhi Marg, I. P. Estate, New Delhi-110002 on 27th November, 2016 at 11.00 A. M. as per agenda given below.

AGENDA

- Arrival and welcome of the President
- Prayer
- Obituary References
- Apologies Received
- Welcome by the Director
- Remarks by the Chief National Commissioner

1. Confirmation of the Minutes of the last National Council Meeting held on November 29, 2015.


6. Consideration of resolutions and subjects of which requisite Notice has been given and which are admitted by the President (See Rule 10(1)(c) of the Rules).

   **Rule 10, Subrule(1)(c):** Notice of Resolutions duly proposed and seconded and subjects to the consideration of the National Council shall reach the Director 30 days before the date of the meeting.

7. Consideration of such matters as have been tabled by the National Executive Committee and included in the Agenda (See Rule 10(2)(g)).

8. Consideration of such matters not included in the Agenda but which are brought before the National Council with the permission of the President (See Rule 10(2)(h) of the Rules).

9. Consideration of the appointment of Auditors and fixing their remuneration.

10. Any other matter with the permission of the Chair.

11. Blessings by the President, Bharat Scouts & Guides.

12. Election of the Office Bearers and members of the National Executive Committee and Finance Committee.

Detailed agenda notes and documents will follow shortly except for agenda item no. 12.

List of National Council members as compiled up to the date of issue of notice is enclosed. Some States have not been able to hold their elections in time or not sent some names of members which will be intimated later. Space for insertion of names in these cases has been left blank.

Attention of members is also invited to Rule 40 of the Bharat Scouts & Guides containing conditions of eligibility to attend meeting of the National Council, which is reproduced below:

   **Rule -40:** "The State Association shall pay to the National Association annually such Affiliation Fee and such annual Individual Registration Fee as may be fixed by the National Executive Committee and approved by the National Council from time to time and in default of such payment within a period of twelve months after the closure of the financial year for which the fees are due or within such extended period of time by the Chief National Commissioner, being more than six months, the office bearers and elected representatives of the State Association on the National Council and the National Executive Committee shall not be entitled to attend, participate or vote at or stand for any election to the National Council and the National Executive Committee till such dues are paid."
The presence of members is solicited. The members are advised to send back the enclosed Reply Slip to the undersigned to ensure their accommodation for the meeting.

Yours Sincerely,

(K. SUKUMARA) DIRECTOR

Ends:- 1. Agenda note regarding Agenda No.12.

2. List of National Council Members.

3. Five nomination forms one for each category, duly signed by the Director cum Returning Officer.

4. Reply Slip.
Agenda notes regarding Agenda Item No. 12

The Director Bharat Scouts & Guides will be the Returning Officer for conducting the election of Office Bearers and members of the Finance and National Executive Committees.

BYE-LAW-7: CONDUCT OF ELECTIONS:

1. Election of President, Vice-Presidents and Chief National Commissioner.
   (i) The President, the Vice-Presidents and the Chief National Commissioner shall be elected by the National Council at an ordinary meeting.
   (ii) The Director who is the Returning Officer shall send notice of the meeting together with the latest list of members of National Council not less than sixty days before the date of the election and calendar of events specifying the time, date, place of election.
   (iii) Only a person eligible under the Rules shall be nominated for the office of the President or the Vice-Presidents or the Chief National Commissioner.
   (iv) The nomination shall be made in Form-1(vide appendix) which will be signed by the Director who is the Returning Officer with a seal of the Office.
   (v) The proposer and seconder shall be members of the National Council.
   (vi) The nomination shall be signed by the proposer and the seconder and the candidate.
   (vii) A member may subscribe either as proposer or seconder only as many nominations as there are vacancies.
   (viii) The nomination shall reach the Director who shall be the Returning Officer, not less than thirty days before the date of the meeting.
   (ix) A nomination which is not in the prescribed form, or which does not reach the Director who is the Returning Officer before the time and date prescribed or which is not signed by the proposer, or seconder or the candidate or which contains the name of a person as a candidate who is not eligible to be nominated to the office or of a person as proposer or seconder who is not eligible to propose or second shall be invalid.
   (x) The Director who is the Returning Officer shall scrutinize the nomination on the date appointed for scrutiny and declare nomination as valid or invalid.
   (xi) The Director who is the Returning Officer shall prepare a list of valid nominations and publish it on the notice board of the National Headquarters and send a copy to the contesting candidates.
   (xii) Any candidate may withdraw his/her candidature by writing intimation signed by him/her and deliver to the Director who is the Returning Officer either in person or by registered post/speed post within the time and date fixed for withdrawal.
   (xiii) On the expiry of the time and date fixed for withdrawal, the Director who is the Returning Officer shall prepare a list of contesting candidates and publish it on the Notice Board of the National Headquarters.
   (xiv) The code of conduct as passed by National Executive Committee held on 7th September 2010 to be followed during elections is enclosed at Annexure-‘A’.

Note: Overwriting and cutting in the Nomination Form will render the Nomination Form invalid.
Relevant Rules for the election of Office Bearers, members of the Finance Committee and National Executive Committee.

RULE BOOK:

Rule 12: THE PRESIDENT:
1) The President shall be elected by the National Council from among the citizens of India who subscribe to the Aims and Objects of the Association.

Rule 13: THE VICE-PRESIDENTS:
1) There shall be one or more, but not more than six Vice-Presidents out of whom, three shall be women. In case no nominations received from women, the vacancies will be filled by men and vice versa.
2) The Vice-President shall be elected by the National Council from among the members of the National Association.

Rule 14: THE CHIEF NATIONAL COMMISSIONER
1) The Chief National Commissioner shall be elected by the National Council from among the members who has an experience as a warranted commissioner for at least 5 years at National/State Level.

Rule 27: THE FINANCE COMMITTEE
1) The Finance Committee shall consist of the Chief National Commissioner, the National Commissioner of Scouts, the National Commissioner of Guides, the National Treasurer, Director, Joint Director (Support Services) and not more than five members elected by the National Council from among the members of the National Council two of whom shall be women. In case, no nomination is received from women, the vacancies will be filled by men and vice versa.

Rule 29: THE NATIONAL EXECUTIVE COMMITTEE
1(b) Twenty five members elected by the National Council from among the representatives of State Associations, in the National Council, twelve of whom shall be women, provided however, not more than two members, one of whom shall be a woman shall be elected from any of the State Associations. In case, no nomination is received from women, the vacancies will be filled by men and vice versa.
### SCHEDULE OF ELECTION CALENDER AND RELATED INSTRUCTIONS:

<table>
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<tr>
<th></th>
<th>Description</th>
<th>Date</th>
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<tbody>
<tr>
<td>1</td>
<td>Last date for receipt of nomination(s) by the Director who is the Returning Officer</td>
<td>26(^{th}) October, 2016 (Wednesday) up to 5:30 P.M.</td>
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<tr>
<td>2</td>
<td>Date of Scrutiny</td>
<td>27(^{th}) October, 2016 (Thursday)</td>
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<tr>
<td>3</td>
<td>Date of Publication of list of valid nominations on the Notice Board of National Headquarters</td>
<td>28(^{th}) October, 2016 (Friday)</td>
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<td>4</td>
<td>Last date &amp; time of withdrawal of nominations</td>
<td>11(^{th}) November, 2016 (Friday) 5:30 P.M.</td>
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<tr>
<td>5</td>
<td>Publication of final list of nominations</td>
<td>12(^{th}) November, 2016 (Saturday)</td>
</tr>
<tr>
<td>6</td>
<td>Date of polling, if necessary, as per Agenda of the National Council Meeting</td>
<td>27(^{th}) November, 2016 (Sunday)</td>
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Please attach attested copy from the relevant record of five years experience of the candidate as Warranted Commissioner at National /State level in respect of nominations for the post of Chief National Commissioner.

Members are requested to use only the prescribed Original Nomination Paper duly signed by the Director who is the Returning Officer with the seal of the Office. Photocopy of Nomination Paper is not acceptable.

Nomination paper may kindly be sent in a sealed cover with the word "**NOMINATION**" WRITTEN ON THE ENVELOPE.

(K. SUKUMARA)
DIRECTOR – CUM-RETURNING OFFICER
Annexure- ‘A’

PROPOSED CODE OF CONDUCT FOR ELECTIONS OF OFFICE BEARERS ETC. IN BHARAT SCOUTS & GUIDES AT ALL LEVEL

7th September 2010

Bharat Scouts & Guides being a voluntary non-political and democratic organization entails election of office bearers at District Local State and National level. A Code of conduct is always required to be laid down for candidates who contest the election in various organizations. No such code of conduct has been laid down for elections in Bharat Scouts & Guides so far.

However, it has been seen in recent times that there has been dilution in the values and good practices at the time of elections which has necessitated drawing up of a code of conduct for the candidates who contest elections for various positions in the Bharat Scouts & Guides at different level.

Accordingly, a code of conduct has been drawn as follows:-

I. CODE OF CONDUCT

1. The candidates should be of a high moral character.

2. The candidates should subscribe to the fundamentals of Scouting and follow Scout Law and Promise in letter and spirit.

3. The candidate should not have been involved in any criminal act and should have no case pending in any court of law.

4. The candidates should not by any act explicit and implicit offer any monetary allurement to the voters whether in cash or in kind, free travel tickets and accommodation when coming for casting the vote.

5. The candidates should not use a language in communications written or oral which is derogatory to other candidates and which can bring a bad name to the organization.
6. The candidate should not permit or encourage any of his followers/supporters to write letters which are derogatory or libelous, to other candidates.

7. The candidate should not get posters printed and distributed for canvassing and also should not hold any election meeting with or without loudspeaker outside the election venue or in front of the Headquarters of National, State or District Association for purpose of expressing support/canvassing of votes.

8. The candidate should help in conducting free and fair election by following Bharat Scouts & Guides rules and regulation and instructions of Presiding Officer on the day of election.

9. The candidate and his supporters should demonstrate disciplined behavior and acceptable disposition during elections on the day of and counting of votes.

10. The candidate should ensure peaceful atmosphere in the election venue and avoid provocative remarks in his oral communication with all members/voters.

II ACTS CONSIDERED AS CORRUPT PRACTICES

1. Negative remarks- Character assassination of other candidates during canvassing in support his own candidature.

2. Offering allurements like free travel tickets by Air/Rail/Road or any other mode of conveyance.

3. Offering free stay in Hotel/Guest House and free local conveyance to Voters.

4. Lavish entertainment including serving of liquor etc.

5. Gift in cash or kind.

6. Writing letters, appeals, with negative, abusive and insulting remarks.

7. Printing and display of posters.
THE BHARAT SCOUTS & GUIDES, NATIONAL HEADQUARTERS, LAKSHMI MAZUMDAR BHAWAN,
16, M. G. MARG, I. P. ESTATE, NEW DELHI -110002.

REPLY SLIP

To
The Director
The Bharat Scouts & Guides
National Headquarters
Lakshmi Mazumdar Bhawan
16, M. G. Marg, I. P. Estate
New Delhi-110002.

SUB.: National Council Meeting at National Headquarters of the Bharat Scouts & Guides,

Sir,

1. I am attending/not attending the meeting on 27.11.2016.
2. I am reaching National Headquarters, New Delhi on ______________ at ______________ (time) by ______________ train.
3. I am leaving National Headquarters, New Delhi on ______________ at ______________ (time) by ______________ train.
4. I need accommodation.
5. I do not need accommodation.

(Please strike out whichever is not applicable).

SIGNATURE

NAME

DESIGNATION

ADDRESS

DATE:

TELEPHONE NO.

FAX NO., IF ANY