To

All the Members of the

Finance Committee

The Bharat Scouts & Guides

SUB.: Meeting of the Finance Committee on 02<sup>nd</sup> March, 2016 at 11.00 A. M.

Dear Sir/Madam,

This is to inform you that the Meeting of the Finance Committee of the Bharat Scouts & Guides will be held on 02<sup>nd</sup> March, 2016 at 11.00 A. M. in the Bharat Scouts & Guides, National Headquarters, Lakshmi Mazumdar Bhawan, 16, M. G. Marg, I. P. Estate, New Delhi-110002.

The Agenda is as follows:-

**AGENDA**

1. Confirmation of the Minutes of the last Meeting of Finance Committee held at the Bharat Scouts & Guides, National Headquarters, New Delhi on 05<sup>th</sup> September, 2015.
3. Enhancement of Grant-in-Aid from Govt. of India, Ministry of Youth Affairs & Sports, New Delhi.
5. Membership Fees and Flag Day Collection.
6. Update on Infrastructure and Modernization of NHQ/NYC and NTC/NAI premises.
7. Update on Bharat Scouts & Guides Provident Fund Trust.
8. Update on Bharat Scouts & Guides Gratuity Fund Trust.
9. Any other matter with the permission of the Chair.
   (i) Outstanding dues of Supply Service Department of the Bharat Scouts & Guides.

You are requested to kindly make it convenient to attend the meeting as per schedule.

Thanking you,

Yours in Scouting,

(Your Signature)

Director

# ACTION TAKEN REPORT OF THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE BHARAT SCOUTS & GUIDES HELD AT NATIONAL HEADQUARTERS, NEW DELHI ON 5TH SEPTEMBER, 2015 AT 11:00 A.M.

<table>
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<th>Sl.No</th>
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<td>Agenda Item No. 2:- Business Arising (Action Taken Report). Shri Vaibhav Vishal Shrivastava, National Treasurer, Bharat Scouts &amp; Guides informed the house about the TDS matters and suggested to appoint one Tax Consultant for solution of the Tax matters. Chief National Commissioner informed the house about the appointment of M/S Saxena Singhal &amp; Vaid, Chartered Accountant, New Delhi as Tax Consultant of the Bharat Scouts &amp; Guides from December, 2014 onwards. The house unanimously passed the resolutions.</td>
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<td>Agenda Item No. 3:- Consideration of Audited Statement of Accounts and Balance Sheet for the year 2014-15. The Audited Accounts and Balance Sheet for the financial year 2014-15 has been placed before the house which was unanimously passed after the following discussions in detail.</td>
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1. The Dy. National Commissioner (G) Dr. (Smt.) Sudha Prakash desired to know about the unspent balance of FCRA and the Chief National Commissioner explained that this amount will be judiciously spent for the programmes in the next financial year.

2. The Chief National Commissioner informed the house that the remaining balance amount of Rs. 34.05 Lacs for the Financial year 2013-14 has been received on 15/10/2014 from the Ministry of Youth Affairs & Sports, Govt. of India.

3. Explaining on the points raised by Dr. (Smt.) Sudha Prakash, Dy. National Commissioner(G) on the expenses raised for the maintenance of NTC & NAI, Pachmarhi, Chief National Commissioner told that it was very essential to maintain the old structures/buildings of the campsite of the NTC & NAI and to upgrade their ageing life.

4. The Chief National Commissioner informed the house about the appointment of Miss Chhavi Goyal from Delhi as WAGGGS National Project Coordinator and her monthly honorarium will be met out from the grant received from WAGGGS for Fit for Work, Fit for Life to begin with and later from the funds received from WAGGGS for other initiatives.

4. **Agenda Item No.4:- Consideration of Revised Budget for the year 2015-2016 and Budget Estimate for 2016-2017.**

The Revised Budget for the year 2015-2016 and Budget Estimate for 2016-2017 was considered and approved for it to be forwarded to the National Executive Committee for further consideration.
5. **Agenda Item No. 5:- Enhancement of Grant-in-Aid from Government of India, Ministry of Youth Affairs & Sports, New Delhi.**

The Chief National Commissioner informed the house that in the year 2014-2015 we have received only Rs. 34.05 Lacs from the Ministry of Youth Affairs & Sports, Govt. of India but this year we could get Rs.75.00 Lacs after regular follow up and continuous pursuing by National Headquarters Officials. The house appreciated the efforts put forth by National Headquarters officials for getting the enhanced grant.

Chief National Commissioner informed the house about the recognition of Hindustan Scouts & Guides by the Ministry of Youth Affairs & Sports in the year 2013. Previously the Ministry has withdrawn their recognition. This new change has affected Delhi State Bharat Scouts & Guides in dividing their 14 districts into 7 districts each for Hindustan Scouts & Guides and Bharat Scouts & Guides. Similar effect has also been brought to the notice of National Headquarters in some States which is very alarming and a matter of great concern. Hindustan Scouts & Guides was not allowed forming its roots in the Maharashtra State as it was resisted by Maharashtra State Bharat Scouts and Guides. Chief National Commissioner informed the house that the National Headquarters is continuously pursuing the matter with the Ministry to de-recognise the Parallel Organisation which is affecting the growth of the Bharat Scouts & Guides.

6. **Agenda Item No.6:- Progress on Income Tax matters (Income Tax/TDS/Service Tax/Sales Tax).**

The Chief National Commissioner informed the house that we were able to save Rs. 48.97 Lacs liability after our case was heard and order passed in our favour by the
Commissioner of Income Tax (Appeal), New Delhi for the Assessment Year 2006-07. Regarding the second appeal for the Assessment Year 2011-12, it has been dismissed by the CIT appeal by passing the Order that the Assessing Officer had not made out apparently any case of concealment and it is a technical issue of Accounting. The case is under consideration with the Income Tax Department.

Copy of Order passed by the Commissioner of Income Tax (A), New Delhi has already been given to AO, the show cause notice has been received for the AY 2011-12 and the reply is also given to the Income tax Department. The Matter is still under consideration with the Income Tax Department.

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<td>5. Tripura State</td>
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<td>Discussing on the subject of realising the Flag Day collection old dues amounting to Rs. 33.57 Lacs from the States, it is decided that dues prior to 2013-14 should be considered for 50% waive off outstanding dues and rest 50% amount should be remitted to National Headquarters immediately. As regard to the financial year 2013-14 and 2014-15 the Flag Day Collection dues should be collected cent percent without any further delay. The matter should be referred to the National Executive Committee for its approval.</td>
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We have sent the reminder letters to the defaulting States for recover of Flag day amount on 18.02.2015. We have also sent the letter to the defaulting states for recovery of old dues by offering the discount @ 20% on 18.02.2015 as per the decision taken in the Finance Resource Sub Committee Meeting.

Regarding 50% waive off the amount of old dues the matter is still under consideration with NEC.

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<th>Agenda Item No.8: Approval to the MOU &amp; estimated cost of the following works</th>
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<td>a) Structural Audit, renovation, repairs &amp; beautification of the NHQ building.</td>
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<td>b) Renovation, repairs &amp; improvement in the infrastructural facilities of NTC/NAI, Pachmarhi.</td>
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c) Renovation, repairs & improvement in the infrastructural facilities of NYC, Gadpuri.

Renovation work undertaken at National Headquarters with the approved estimated cost of Rs. 489.97 Lacs, it has now increased to Rs. 569.51 Lacs due to increase in the cost of purchase of Furnitures and Fixtures consisting of A. C. system in dormitory, audio video facility in Conference Room, carpeting the ground floor administrative block need to be ratified with the approval of the Competent Authority i.e. National Executive Committee. Therefore the difference of Rs.79.54 Lacs spent over estimated expenditures is placed for the consent of the house.

Besides the above, the following revised estimated cost for undertaking renovation work at NTC/NAI, Pachmarhi, Madhya Pradesh & NYC, Gadpuri, Haryana is also placed for the consideration of the house so that the matter can be further put up in the National Executive Committee for its approval.

1. NTC/NAI, Pachmarhi – Rs. 846.04 Lacs
2. NYC, Gadpuri- Rs.479.92 Lacs

After detailed discussion, the house considered the above proposals with revised estimated cost and recommended it to be placed in the ensuing National Executive Committee Meeting for its approval.

The action has already been taken by the National Headquarters and 30% of the Total Sanction has been released to NPCC for NYC Gadpuri and NTC/NAI pachmarhi also as per details are given hereunder:-

1) 30% Amount NYC Gadpuri Rs. 143.70 Lacs and Boundary Wall Rs.13.14 Lacs
2) 30% Amount NTC / NAI, Pachmarhi Rs. 243.07 Lacs

9. Agenda Item No. 9:- Revision of Membership Fee of the Bharat Scouts & Guides.

The decision for revision of rates of Membership fee from Cubs, Bulbuls, Scout, Guides, Rovers, Rangers i.e. Rs.2/- to Rs.5/- (Cubs, Bulbuls) and Rs. 6/- to 10/- (Scouts, Guides, Rovers, Rangers) has been put up for the consideration of the house. After a detailed discussion, the house agreed for enhancing the above membership fee with the approval of National Executive Committee.

The rates of membership Fee has been increased and communicated vide Circular No-34/2015 dated 28.03.2015 to all the States.
Apart from the above, collection of Rs.1/- from the Bunnies as Membership Fee as per the recommendation of the Rules Committee Meeting held on 28.08.2014 has been put up for the consideration of the house. This was also considered by the house and recommended for obtaining the approval of the National Executive Committee.

10. **Agenda Item No. 10: - Update on Bharat Scouts & Guides Provident Fund Trust.**

After a brief discussion, the Chief National Commissioner informed the house to register the Bharat Scouts & Guides Provident Fund with the Provident Fund Commissioner as per their norms. He requested the National Treasurer to initiate the action immediately.

11. **Agenda Item No.11: - Update on Bharat Scouts & Guides Gratuity Fund Trust.**

The National Treasurer informed the house that to bring all the employees of the Bharat Scouts & Guides into the fold of LIC New Group Gratuity Accumulation Plan to secure their retired life. He further informed that there is a scheme in the Life Insurance Corporation of India which takes up such cases under their said plan. The house while appreciating this novel thought opined that we should explore other such areas and study Govt. of India plan etc. to make best use of the amount spent on this account by the Bharat Scouts & Guides. Chief National Commissioner directed the Administrative Officer to study the case of Gratuity thoroughly and put up the proposal for final decision.

12. **Agenda Item No. 12. Any other matter with the permission of the Chair.**

   (i) **Outstanding dues of Supply Service Department of the Bharat Scouts & Guides.**

It is brought to the notice of the house that there is a huge
The house opined that the outstanding dues may be collected immediately by writing suitable letters to the concerning States.

**Proposed Accommodation rates at the Bharat Scouts & Guides, National Headquarters building.**

After remodeling of the existing building to the high standard, it is proposed to enhance the existing rental charges of Double Bedded Room, Dormitory, Conference Hall both A.C. & Non-A. C. accommodation available at National Headquarters building as per the details given in Annexure-I.

Dr. (Smt.) Sudha Prakash, Dy. National Commissioner (G) and Dr. H. P. Chhetri, National Commissioner(S) suggested to revise the rate of Suit/Double Bedded Room and Dormitory. The house after careful study suggested that the revision of rate is necessary but it should be moderate as far as Scout Members are concerned.

The meeting came to an end with vote of thanks to the Chair by Shri K. Sukumara, Director.

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<td>The revised Accommodation rates will be placed in the next meeting for approval.</td>
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To
All the Members of the
Finance Committee
The Bharat Scouts & Guides

SUB.: Minutes of the Meeting of Finance Committee held on 05th September, 2015 at the Bharat Scouts & Guides, National Headquarters, New Delhi.

Dear Sir/Madam,

A Meeting of the Finance Committee of the Bharat Scouts & Guides was held at the National Headquarters, Lakshmi Mazumdar Bhawan, 16, M. G. Marg, I. P. Estate, New Delhi -110002 on Saturday, 05th September, 2015 at 11.00 A.M. A copy of the Minutes of the same is enclosed for your kind perusal.

Thanking you and with regards,

Yours in Scouting,

(K. Sukumara)
Director

Encl.: As above.

DIR/ AS-I/12/09/2015

Creating a Better India

Lakshmi Mazumdar Bhawan, 16, Mahatma Gandhi Marg, I.P. Estate, POST BOX NO. 7043, New Delhi-110 002 (India)
THE BHARAT SCOUTS & GUIDES, NATIONAL HEADQUARTERS, LAKSHMI MAZUMDAR BHAWAN, 16, M. G. MARG, I. P. ESTATE, NEW DELHI -110002

MINUTES OF THE FINANCE COMMITTEE MEETING

The Minutes of the Finance Committee Meeting held at the Bharat Scouts & Guides, National Headquarters, New Delhi on 05th September, 2015 at 11.00 A.M. under the chairmanship of Shri B. I. Nagarale, IAS(Retd.), Chief National Commissioner, Bharat Scouts & Guides.

Following members were present:-
1. Shri B. I. Nagarale, IAS(Retd.), Chief National Commissioner, Bharat Scouts & Guides  
   - Chairman
2. Shri K. P. Mishra, Vice-President, Bharat Scouts & Guides  
   - Special Invitee
3. Dr. H. P. Chhetri, National Commissioner of Scouts, Bharat Scouts & Guides - Member
4. Dr. (Smt.) Sudha Prakash, Dy. National Commissioner(G), Bharat Scouts & Guides  
   - Special Invitee
5. Shri K. Sukumara, Director, Bharat Scouts & Guides  
   - Member
6. Smt. Surekha Shrivastava, Joint Director(SS) Incharge, Bharat Scouts & Guides  
   - Member
7. Shri Vaibhav Vishal Shrivastava, FCA, National Treasurer, Bharat Scouts & Guides  
   - Secretary

The Meeting started with Scout/Guide Prayer.

Apologies received from the following members.

1. Dr. Amar Nath Rai, SOC(S), N. V. S. State Bharat Scouts & Guides.
2. Smt. Usha Chuni, SOC(G), J & K State Bharat Scouts & Guides.

Shri K. Sukumara, Director, Bharat Scouts & Guides welcomed the Chairman of the Meeting and all other members.

Shri Vaibhav Vishal Shrivastava, FCA, National Treasurer, Bharat Scouts & Guides and Secretary of the Committee extended warm welcome to the Chairman by presenting the flower bouquet. The Chairman presented the flower bouquet to Shri K. P. Mishra, Vice-President, Bharat Scouts & Guides. Dr. (Smt.) Sudha Prakash, Dy. National Commissioner(G) presented the rose buds to Dr. H. P. Chhetri, National Commissioner (S), Bharat Scouts & Guides.
On behalf of Director, Bharat Scouts & Guides, Smt. Surekha Shrivastava, Joint Director(SS) l/c presented a flower bouquet to the Deputy National Commissioner(G) and rose buds to all other members.

**Agenda Item No.1**: Confirmation of Minutes of the last meeting of the Finance Committee held at National Headquarters, New Delhi on 27th August, 2014.

Minutes of the last meeting of the Finance Committee held at the Bharat Scouts & Guides, National Headquarters, New Delhi on 27th August, 2014 which had already been circulated to the Members were confirmed unanimously.

**Agenda Item No. 2**: Business Arising (Action Taken Report).

Shri Vaibhav Vishal Shrivastava, National Treasurer, Bharat Scouts & Guides informed the house about the TDS matters and suggested to appoint one Tax Consultant for solution of the Tax matters. Chief National Commissioner informed the house about the appointment of M/S Saxena Singhal & Vaid, Chartered Accountant, New Delhi as Tax Consultant of the Bharat Scouts & Guides from December, 2014 onwards. The house unanimously passed the resolutions.

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The Audited Accounts and Balance Sheet for the financial year 2014-15 has been placed before the house which was unanimously passed after the following discussion in detail.

1. The Dy. National Commissioner(G) Dr. (Smt.) Sudha Prakash desired to know about the unspent balance of FCRA and the Chief National Commissioner explained that this amount will be judiciously spent for the programmes in the next financial year.
2. The Chief National Commissioner informed the house that the remaining balance amount of Rs. 34.05 Lacs for the Financial year 2013-14 has been received on 15/10/2014 from the Ministry of Youth Affairs & Sports, Govt. of India.
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2. Madhya Pradesh State
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Apart from the above, collection of Rs. 1/- from the Bunnies as Membership Fee as per the recommendation of the Rules Committee Meeting held on 28.08.2014 has been put up for the consideration of the house. This was also considered by the house and recommended for obtaining the approval of the National Executive Committee.

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Dr. (Smt.) Sudha Prakash, Dy. National Commissioner (G) and Dr. H. P. Chhetri, National Commissioner(S) suggested to revise the rate of Suit/Double Bedded Room and Dormitory. The house after careful study suggested that the revision of rate is necessary but it should be moderate as far as Scout Members are concerned.

The meeting came to an end with vote of thanks to the Chair by Shri K. Sukumara, Director.

(VAIBHAV VISHAL SRIVASTAVA)
NATIONAL TREASURER & SECRETARY

(B. I. NAGARALE)
CHIEF NATIONAL COMMISSIONER & CHAIRMAN